Saint Mary's University

PASS (P)/ NO CREDIT (NC) REQUEST FORM

STUDENT INFORMATION:			
LAST NAME:		**FIRST NAME:**	
STUDENT ID:	A	**PROGRAM:**	
EMAIL:			

Pass/No Credit (P/NC) is a grading option for students as outlined in Academic Regulation 5. This option can be applied to courses completed in Fall Term 2022 onward. It cannot be retroactively applied to courses completed prior to September 2022. The P/NC option does not impact the student's cumulative grade point average (CGPA). To learn more about this grading option, visit the P/NC website by clicking here.

Maximum Allowable Credit Hours:
- 12 credit hours for 120 credit hour degree programs
- 9 credit hours for 90 credit hour degree programs
- 10% of Certificate or Diploma programs

Application Process:
- Students should review additional details on the website before submitting their P/NC Request Form.
- Students can apply for a P/NC grade up to the last day to withdraw without academic penalty in a given term.
- Students are encouraged to reach out to their Academic Advising Office before applying.
- The P/NC application form should be submitted to records@smu.ca.

Please Note:
- It may take up to 5 business days for the P or NC to be applied to your record once your letter grade has been posted.
- The P/NC grade option cannot be reversed.

REQUEST FOR A PASS (P) OR NO CREDIT (NC) GRADE IN THE FOLLOWING COURSE(S):			
SUBJECT	**COURSE NUMBER**	**SECTION**	**CRN**

☐ **I have reviewed the information found on the P/NC website and have read and understand the above.**

STUDENT SIGNATURE:		DATE:	

OFFICE OF THE REGISTRAR:			
PROCESSED BY:		**DATE:**	